



OV SpA

Sede amm.va:

Z.I. Cavalieri, Voc. Felceto, 22-24-26—62024 Matelica (MC)

CF/PI 02396990422

Sede legale: Via Pasquinelli, 2/a—60035 ESI (AN)

INFORMATION AND CONSENT FOR THE PROCESSING OF PERSONAL DATA pursuant to art. 13 EU Reg. No. 2016/679

September 2018 Edition - The information will be adjusted if necessary, in case of regulatory update

Dear Sirs/Madam,

pursuant to art. 13, EU Reg. N. 2016/679 (hereafter GDPR), concerning the protection of individuals with regard to the processing of personal data, we inform you that the processing of personal data provided by you to OV S.p.A., in the person of the legal representative Mrs. Sabrina Orlandi, will be carried out in compliance with the aforementioned law and the resulting rights and obligations. To this end, we inform you of the following:

1. Identity and contact details of the Data Controller

The data controller is OV S.p.A., in the person of the legal representative Mrs. Sabrina Orlandi, with an address in Matelica, Z.I. Cavalieri, Voc. Felceto n. 24. The owner can be contacted:

- by telephone number +39 0737.783533;
- by fax number +39 0737.782612;
- by e-mail at ov@ovdiluenti.it;
- by pec at ov@pec.sintekno.it.

2. Purpose of data processing

The treatment is aimed only at the correct and complete establishment and execution of commercial and / or contractual relationships. Your data will also be processed in order to:

- fulfill legal obligations in the administrative and accounting fields;
- manage the customer billing history;
- prepare and send direct and unsolicited commercial communications;
- comply with the obligations required by law.

3. Legal basis of processing and consequences of non-disclosed data

The Data Controller handles your personal data lawfully, if processing:

- it is necessary for the execution of a contract of which you are a part or for the execution of pre-contractual measures adopted upon your request;
- it is necessary to fulfill a legal obligation incumbent on the Owner;
- is based on the express consent (as, for example, for the treatment of the particular categories of data provided for by articles 9 and 10, GDPR).

With regard to the personal data necessary to the establishment and execution of the contract of which you are a party or pre-contractual measure requested by you, or to comply with a legal obligation, the failure to provide personal data prevents the perfecting of the contract.

4. Recipients of the data

Your data can be communicated, also in execution of legal obligations, to:

- customers, suppliers, shippers, carriers to whom the communication is necessary for the fulfillment of legal obligations or for the pursuit of the aforementioned purposes;
- companies belonging to the business group of the owner, or to subsidiaries, or in any way connected or invested in by the owner;
- consultants, accountants, lawyers who provide functional services for the pursuit of the aforementioned purposes;
- banking and insurance institutions that provide services that are functional to the pursuit of the aforementioned purposes;
- subjects who process data in execution of specific legal obligations;
- public or private subjects to whom the communication is necessary for the fulfillment of legal obligations or for the pursuit of the purposes indicated above.

The updated list of specifically appointed employees and managers, constantly updated, is available at the owner's home.



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5. Methods of data processing

The processing of your personal data is carried out in compliance with the principles of lawfulness, correctness, transparency, minimization, accuracy, limitation, integrity and confidentiality, using manual, computerized and telematic tools, with logic strictly related to the purposes indicated above, also by fax, fixed and mobile phones, e-mail or other means of communication techniques. Your personal data are processed using appropriate technical and organizational measures to ensure a level of security appropriate to the risk, pursuant to art. 32, GDPR.

6. Data retention period

Your personal data processed for the purposes mentioned above, will be kept for the duration of the contract and thereafter for as long as the holder is subject to retention requirements for fiscal purposes or other purposes provided by rules of law or regulations, and in any case not more than 10 years from the termination of the contractual relationship, without prejudice to different regulatory provisions.

7. Data transfer

Your personal data will not be transferred either in EU countries or in third countries (non-EU).

8. Dissemination and automated decision-making processes

Your personal data are not subject to disclosure or to any automated decision-making process, including profiling.

9. Rights of the interested party

In relation to your personal data, object of treatment for the above purposes, you can exercise the following rights:

- a) right of access to personal data and information relating to them (art. 15, GDPR); right to correct inaccurate data or to integrate incomplete data (Article 16, GDPR); right to delete data (upon the fulfillment of the conditions set out in Article 17, Paragraph 1, GDPR and in compliance with the exceptions provided for by the same Article 17, paragraph 3); right to limit the processing of data (when one of the hypotheses provided for by Article 18, paragraph 1, GDPR applies); right to oppose the processing of data to the occurrence of particular situations that affect you (Article 21); the right to data portability, which can be obtained in a structured format that can be read by an automatic device also in order to communicate it to another holder (Article 20, GDPR);
- b) right to withdraw at any time the consent (limited to cases in which the consent is the legal basis of the treatment and without affecting the legality of the treatment carried out before lifting);
- c) right to submit a complaint with the Guarantor for the protection of personal data (Article 77, GDPR and Article 140-bis, Legislative Decree No. 101/18).

To exercise the rights indicated in letters. a) and b), you can resolve with the Owner, through the contact details referred to in point 1.

OV S.p.A.